



### **CARA-CARA MENGGUNAKAN EMEL(PERTAMA KALI LOGIN)**

- KLIK CAPAIAN PANTAS PADA LAMAN WEB UTAMA UMK
- KLIK EMEL STAF
- PAPARAN SKRIN INI AKAN KELUAR

**Zimbra**  
Collaboration Suite

Username:

Password:

Remember me on this computer


Which version would you like to use?  [What's This?](#)

[Zimbra](#) :: the leader in open source messaging and collaboration :: [Zimbra Blog](#) [Zimbra Wiki](#)

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- MASUKKAN USERNAME DAN PASSWORD SEPERTI YANG TELAH DIBERIKAN DAN KLIK
- PAPARAN INI AKAN KELUAR

The screenshot shows the Zimbra Collaboration Suite login interface. At the top, the Zimbra logo is displayed in red and grey. Below it, the text "Collaboration Suite" is centered. A yellow warning box with a red exclamation mark icon contains the message: "Your password is no longer valid. Please choose a new password." Below this, there are four input fields: "Username:" with the value "asma", "Password:" with masked characters, "New Password:", and "Confirm:". A checkbox labeled "Remember me on this computer" is present, along with a "Log In" button. At the bottom, there is a dropdown menu for "Which version would you like to use?" set to "Default", with a "What's This?" link. The footer contains the Zimbra logo and text: "Zimbra :: the leader in open source messaging and collaboration :: Zimbra Blog Zimbra Wiki" and "Copyright © 2005-2010 Zimbra, Inc. 'Zimbra' and the Zimbra logos are trademarks of Zimbra, Inc."

- PASSWORD PERLU DITUKAR
- SYARAT-SYARAT PENUKARAN PASSWORD DI UMK ADALAH:
  - 8 Karektor
  - Gabungan Huruf besar dan kecil a-z/A-Z
  - Kombinasi nombor "0-9"
  - Special karektor "!@#\$%^&\*()"
  - Contohnya: @Bcdefg03
- MASUKKAN PASSWORD YANG SAMA DI NEW PASSWORD DAN CONFIRM
- KEMUDIAN KLIK 
- SELESAI